

## 2016 SUMMER PROGRAMME IN SOUTHEAST ASIAN ART HISTORY (FOCUS: PREMODERN JAVA)

### FREQUENTLY ASKED QUESTIONS

#### BEFORE APPLYING TO THE SUMMER PROGRAMME

##### *General Questions*

##### **Who Can Apply?**

The field school accepts participants of any nationality. Although preference will be given to citizens of Southeast Asian/ASEAN countries, a significant quota is reserved for students of other nationalities.

##### **How much does the Summer Programme cost?**

If you are accepted into the main cohort, the field school will subsidize basic room and group meals in Trawas, ground transport from/to Surabaya Juanda International Airport, and transport plus lodging during the tours to East Javanese archaeological sites. Expenses such as meals and refreshments during the tours will be borne by the participants. Upgrades or alternate arrangements will not be covered by ISEAS. Participants will share rooms (2 per room).

If you accept the offer, you will be expected to book and pay in advance for your flights into and out of Surabaya. Participants will be expected to purchase a moderate ticket and will be given a threshold amount according to their port of embarkation (eg: Indonesia: max 150 SGD, Cambodia max 300SGD, Vietnam max 350 SGD, etc.)

Accommodation information will be provided closer to the date of the Programme when arrangements have been finalized. Accommodations will be moderate but comfortable, adequate and secure.

##### **What if I chose to arrive early or stay after the Programme finishes?**

You may choose to arrive at an earlier date in Surabaya. However, the organization will not pay for expenses or provide lodging and food until 23 July. If arriving early, it will be at your own expense.

ISEAS will not pay expenses beyond the morning of 2 August (checkout), should you choose to remain in Java or travel elsewhere.

##### **What if I book a round-trip (return) ticket to somewhere else in Indonesia (e.g. Jakarta, Yogyakarta), rather than arrive in Surabaya and leave from there to my home country?**

You may choose to travel to Java via alternative routes provided that the cost is equal or inferior to the round-trip cost to/from Surabaya. Local transport to/from Surabaya or Trawas will be borne by you; the organization will not pay for accommodations or additional

related travel expenses (e.g., airport taxis) in Java before or after the duration of the Programme.

**How much should I expect to pay for food, medicine, toiletries, souvenir, etc. costs?**

The organization will pay for most group meals (to be outlined in the forthcoming schedule).

You will need to pay for specialty foods, snacks, and individual meals should you not eat the scheduled group meals provided.

Not all meals will be provided. Thus, you will need to bring enough money to cover personal living expenses during the tour in East Java (an approximate minimum amount is US\$10-15/day in Indonesia); this does not include additional expenditures as purchases of medicine, toiletries, souvenirs, shopping, laundry, telephone calls, additional meals and beverages, etc.). These conditions will be outlined in the acceptance letter.

**What if I have a special diet or food restrictions?**

Let us know in advance. We understand and respect different diets, food restrictions, eating habits, allergies, etc. We will accommodate as much as possible, but be prepared to bring your own special food items pending the nature of restrictions and needs. (Note: meals will not include pork).

**What about passport and visa processing and costs?**

You will need to pay for all passport, visa, visa processing and related costs for Indonesia if applicable to you. It is critically important you meet requirements. These may differ for different nationalities.

**Does the Programme award transferable credits?**

The students will not receive any academic credits for taking part in this Summer Programme. However, students will receive a certificate of participation upon successful completion of the full extent of the Programme.

Should your university/organization allow you apply Programme hours to augment credits, please inform the organizers well in advance and they will provide individual assessments of performance and participation metrics as needed. It is up to your University/organization to determine if the certificate and assessment can be used to augment credits.

**What is the application process?**

Participants will fill out and submit the applications, which must arrive in Singapore by **31 March 2016, 5pm**. The Programme will inform students regarding the result of their applications by **15 April 2016**. The applicant must acknowledge acceptance of the offer by **1 May 2016**. If there is no response from the applicant and confirmation from ISEAS they received the applicant's acceptance/rejection by 1 May 2016, the student will be dropped from eligibility. Be on time.

**Is Financial Aid available?**

Yes, as outlined above, the Summer Programme does provide financial assistance to all participants. It is standardized for Programme costs. Airfare subsidies, however, deviate by region in accordance with differing regional cost zones set by various airlines.

### ***Summer Programme Applications***

**The call for application states that students who are studying Art History, Archaeology, and Museology, are preferred.**

#### **Will my application still be considered if my background is not from these fields?**

We strongly prefer candidates from those fields, as the field school is meant for those who anticipate pursuing careers in Art History, Archaeology, Museology and History but we will still welcome your application if you can provide strong evidence of interest and previous involvement with these subjects, or an engagement with related fields (e.g. Philology/Epigraphy, Architecture, Anthropology, Heritage/Cultural Studies, and Religious Studies).

#### **I am not currently enrolled in a tertiary institution. I have graduated. Can I still apply?**

If you have graduated from your University and are thinking of continuing your studies in the fields of Art History, Archaeology or Museology, or be engaged in any related (sub)fields, we would welcome your application.

#### **I have a lot of files to submit, can I just send them all as attachments?**

In order to process your applications in a timely manner, we would appreciate it if you could combine them and submit as a single PDF file. Label all files with SURNAME-First Name-Trawas 2016 SP-DATE OF SUBMISSION-FILE (e.g., DOE John-Trawas 2016 SP31MARCH2016-Application Form.pdf).

#### **Can I just type my name as a signature?**

We will require your actual signature, and a digital copy is acceptable.

### **BEFORE THE COMMENCEMENT OF THE PROGRAMME**

#### **Which airport do I book a ticket to?**

Please book your tickets to Juanda International Airport, Surabaya. If you normally reside overseas and are planning to remain in Indonesia following the field school closure on or after 2 August, please inform us.

#### **Do I need a visa to enter Indonesia?**

Please check with your embassies if you require a tourist visa to enter these countries. Make sure your passport is valid and you have at least one year or more before expiry. Make sure you check. For Indonesia, several nationalities are now visa-free; otherwise, visas can be purchased on arrival or through overseas embassies. Also, check to make sure your passport

does not require any pre-approved paperwork or visa costs. You will be responsible for visa costs as well as all necessary processing and processing fees.

**When should I arrive in Surabaya?**

You should arrive in Surabaya on or before 23 July 2016. Arriving prior to 23 July will be at your own expense. The Programme will only accommodate beginning from that date.

**What type of room will I be housed in?**

You will be housed on a twin-sharing basis (that is, you'll likely have one room-mate of the same gender from the field school). If you choose to have a single individual room, you will be responsible for the costs. Partial subsidies will not be provided. You must inform the organizers in advance.

**Do I need to bring my laptop and mobile phone?**

If you have a laptop, we suggest bringing it for readings, project work, notes, communication, entertainment, catching up with family/friends, and work on your presentations. The organizers will not be responsible for any damages or loss.

**Cellular/mobile/hand phones:**

We strongly recommend bringing a mobile phone. Cheap SIM cards and data plans for tourists can be purchased upon arrival at the airport or on the way to Trawas. It increases your security and is an extremely useful emergency tool. However, the organizers will not be responsible for damage, theft, loss, etc.

**Is there free wi-fi available?**

At the Ubaya training center, the local staff can provide you a wi-fi password. Do not expect wi-fi or good coverage during the tours. However, you can purchase SIM cards (above) with mobile data plans.

**What kind of documents do we need to prepare in order for us to get our travel stipends?**

Please prepare beforehand a copy of your passport and plane tickets (this would include bookings / receipts / boarding passes).

**Can I check-in early / check-out late from the Campus hotel?**

Please check with the organizers. Please be aware that if there are additional surcharges, you will need to pay them yourself.

**Can I get the reading list for the Programme early?**

Once the reading list for the Programme has been finalized, we will let you know through e-mail and/or the Facebook group.

**Can I get pick-up service at the airport?**

We will endeavour to pick you up right after your arrival. However, since participants may be arriving at different times, we may need to ask you to wait for a couple of hours so that other participants may join you in a shared car/van.

## **TRAVEL ADVISORY**

### **Do I need to have my own travel insurance?**

You are strongly advised to purchase travel insurance. The Programme organization will not be responsible for medical emergencies and expenses.

Check various government reports and credible sources for any specific travel advisories issued (general travel advisories as well as travel advisories specific to your country of origin).

## **AFTER THE SUMMER PROGRAMME**

### **Is there a student feedback exercise where I can give suggestions?**

There will be a feedback form at the end of the field school where participants will be asked to share their feedback.

### **Further questions?**

If your question was not answered here in this FAQ, please direct them to [nscsp2016@iseas.edu.sg](mailto:nscsp2016@iseas.edu.sg).