

Library Statistics (1 Jul – 30 Sep 2017)

1 Acquisitions: Print & Non Print Materials (by Titles)

Acquisitions Source	1 Apr 2017 – 30 Jun 2017	1 Jul 2017 – 30 Sep 2017
Vendors through GeBIZ and quotations	161	190
LC Jakarta	0	137 serials
Donations, Gifts & Deposits	41	45
TOTAL	201	372

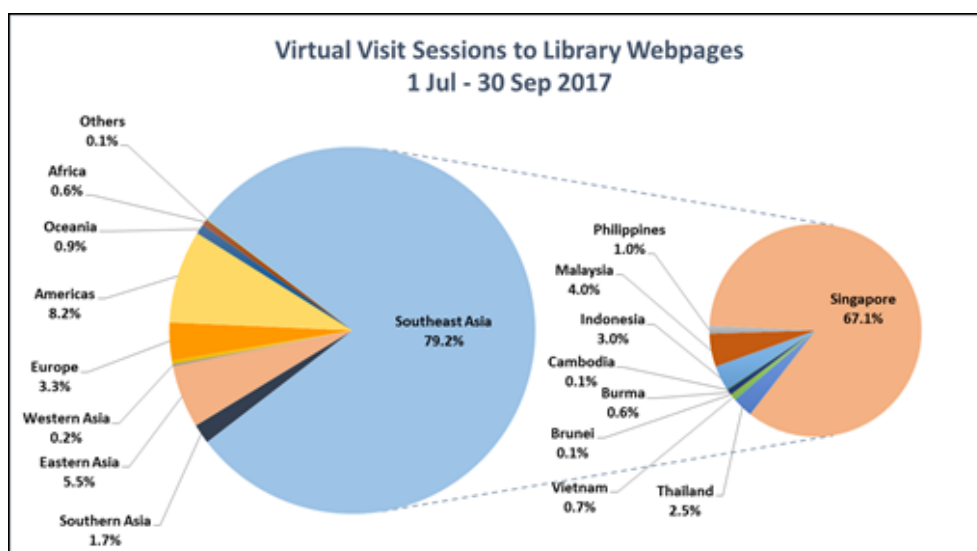
1.1 Review of Newspaper Subscriptions

The Library completed its annual review of newspapers subscription in September. Based on researchers' feedback and usage data, Library will discontinue *The Nation* (Thai newspaper) but replace it with *Nikkei Asia Review*. Subscription to 3 titles - *The Edge Singapore*, *Jakarta Post*, and *The Star* will be online-only.

2 Collection Management

The Library accessioned 839 titles (324 monographs and 515 journal articles) during this period. The Library also archived approximately 75 hours of audio and video recordings of in-house seminars, conferences, workshops and symposiums transferred from Admin. The Library met the KPI of releasing 95% of new titles within 14 days upon check-in.

3 Circulation and Reference Services





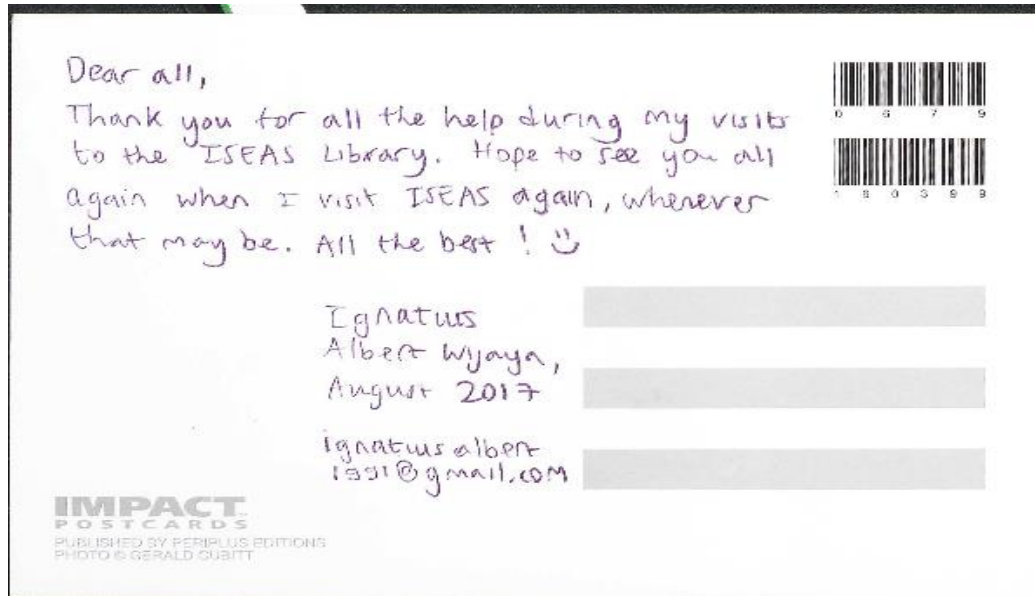
3.1 New User Registration

User Category	1 Jul 2016-30 Sep 2016	1 Apr 2017-30 Jun 2017	1 Jul 2017-30 Sep 2017
ISEAS Researchers	29	23	28
Local University Students/Staff	35	15	20
Local Pre-University Staff/Student	2	6	1
Foreign Academic Students/Staff	29	19	20
Govt/Statutory Boards	2	2	4
Local and foreign independent researchers not affiliated to an academic institution^	1	4	2
Others (General Public, Private organisations, etc)	16	4	11
Total Users	114	73	86

3.2 Library Visitorship

1,598 users came through the Library in this quarter, 13% increase than last quarter and 19% increase year-on-year. Among the 477 external visitors (representing 30% of the total visitorship), one of them was Joyce Tan Wai Wai, a librarian from Research for Social Advancement (REFSA) Malaysia. REFSA Library just established two years ago and its collection mainly focuses on political, social and cultural aspects of Malaysia. Ms Tan visited ISEAS Library during her 2-day seminar trip to Singapore, seeking and exchanging views with our staff on a few library management issues, such as library access policy, user registration procedure, archiving and categorise personal documents.

Another external user, Mr Ignatius Albert Wijaya, who just graduated from NUS Faculty of Arts and Social Sciences, sent a farewell card to express his thanks to ISEAS Library for supporting his study during the visit.



Among the external visitors, 15% of them also viewed Yusof Ishak Gallery and NSC Archaeology Unit Gallery respectively. One of them wrote on the visitor book: “I belong to the fortunate generation who knew Encik Yusof Ishak, a beloved statesman and together with Puan Noor Aisha. They made Singaporean proud. Thank you for this exhibition, ISEAS.”

Visitor Profile	1 Jul 2016-30 Sep 2016	1 Apr 2017-30 Jun 2017	1 Jul 2017-30 Sep 2017
ISEAS researchers	868	1,021	1,121
Local University Students & Staff	113	87	67
Local Pre-university Students/Staff	7	10	6
Foreign Academic Students/Staff	101	56	79
Govt/Statutory Boards	12	15	15
Group Visits	115	25	69
Local and foreign independent researchers not affiliated to an academic institution	0	7	9
Others (General Public, Private organisations, etc)	132	189	232
Total Library Visits	1,348	1,410	1,598

Below are highlights of four visits:



(Top left) Student visit from Asian Graduate Student Fellowship Program, Asian Research Institute (ARI), NUS, 4 Jul 2017; (Top right) Mr Fusataro Oshima, Japanese Research Team member for Toshio Egawa Private Archive Collection browsing a book “Oyatoi gaikokujin お雇い外国人” from Toshio Egawa Collection, 5 Jul 2017; (Bottom left) Student visit from Archaeology Field School, 14 Aug 2017; (Bottom right) Student visit from Raja Ali Haji Maritime University, Indonesia, 16 Aug 2017.

3.3 Reference Enquiries

The Library processed 80 enquiries during this quarter, 45 (56%) came from ISEAS researcher, followed by foreign academic students and staff (21%) and local academic students and staff (11%).

3.4 Library Collection Usage

The table below shows the volume of library transaction for the period reported.

Consultation & Usage	1 Jul 2016- 30 Sep 2016	1 Apr 2017-30 Jun 2017	1 Jul 2017- 30 Sep 2017
Items borrowed or renewed	1,515	1,208	1,344
Interlibrary loans from ISEAS to other libraries	3	1	19
Interlibrary loans from other libraries to ISEAS	10	1	10

Consultation & Usage	1 Jul 2016- 30 Sep 2016	1 Apr 2017-30 Jun 2017	1 Jul 2017- 30 Sep 2017
Document Delivery Service from ISEAS to other libraries	1	2	1
Document Delivery Service from other libraries to ISEAS	4	0	0
In-house consultation	1,214	782	702
Photocopying, printing and scanning service	2,699 pages	5,247 pages	7,665 pages*
Private Papers consulted	550 pages	4,150 pages	43,500 pages**

**During this period, 40 users utilised the photocopying, printing and scanning service. The increase is partially attributed to the external users from Asian Graduate Student Fellowships Programme, Asian Research Institute (NUS) and the in-house scanning of four volumes of Myanmar Government Annual Report (totalling 1,579 pages) loaned from Mr Thein Sein, Former President of Myanmar (2011 to 2016).*

***The hike in private paper usage is contributed by a Ph.D. student from Columbia University. She viewed private paper collections of David Marshall, H. S. Lee, Gerald D. Cruz, S. Rajaratnam and Lim Kim San for her Ph. D. thesis on the port of Singapore, during her two-day visit at ISEAS Library. The usage is calculated based on 50 pages per folio.*

3.5 Work Experience Programme with NUS Students

This quarter, the Library offered the internship opportunity to Southeast Asian Studies students from NUS Faculty of Arts and Social Sciences. Three student interns worked on Wang Gungwu Collection during the school holiday from Jul to 4 Aug 2017. One of them, a fresh graduate from NUS, also extended the internship till 15 Sep 2017 before her career started. On the first day of internship, the Head of Library, Mr Pitt conducted a briefing on the processing of the private papers, to the three student interns, library staff and Mr Gao Jiankang who was assigned to assist in analysing Wang Gungwu Private Paper.



Head of Library conducting briefing on the processing of the private papers on 3 Jul 2017

4 Use of Library for Media Filming

The Library received 15 filming requests by the media in this quarter.



**Interview with Dr Mustafa Izzuddin, at Wang Gungwu Corner, 7 Jul 2017, by Channel NewsAsia.*



**Interview with Dr Tang Siew Mun at Wang Gungwu Corner, 30 Jul 2017, by Channel NewsAsia.*



**Interview with Dr Le Hong Hiep at Library Level 2, 31 Jul 2017, by VNews Channel.*



** Interview with Dr Malcolm Cook at Library Level 2, 31 Jul 2017, by VNews Channel.*



** Interview with Dr Charlotte Setijadi at Wang Gungwu Corner, 5 Sep 2017, by Channel NewsAsia.*



** Interview with Dr Pongphisoot Busbarat at Library Level 2, 6 Sep 2017, by M'GO Films.*