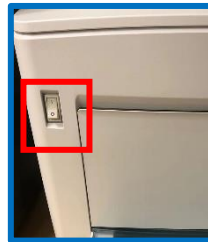


How to Use Microfilm Reader



1. Turn on power switch of the Microfilm Reader on right side of machine.



2. Turn on power switch of the printer.



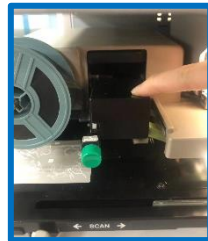
3. Adjust the film size selector if necessary.



3. Push green button on left to open the pinch roller gate.



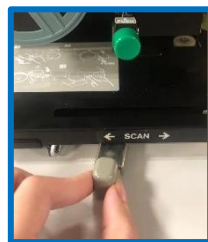
4. Push the roll of microfilm onto the left spindle with the film coming off the top of the roll. Push the roll all the way onto the spindle until it clicks into place.



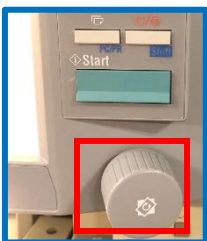
5. Feed the film into the light green guide. Close the pinch roller gate back down.



7. Push the Load/Rew button next to the lighted display window. Lighted display should change from "roll" to "0000."



8. Adjust the scan lever on the left to centre the film image on the screen.



9. If the film image is sideways or upside-down, you can rotate the image using the grey knob at the bottom right corner of the viewing screen.



10. Turn the Fwd/Rev directional knob on the right to advance or rewind film. Lighted display counter will update.



11. To focus: Use the blue ring on the lens to zoom. Adjust the grey ring on the lens to focus the image. Additional lenses with different magnifications are available.



12. To print: Align image in centre of screen. Press green print button.



13. To rewind the film, press the Load/Rew button next to the lighted display window or turn the Fwd/Rev knob counter-clockwise.