

# 2018 NSC Field School

22 JULY – 11 AUGUST 2018

## FREQUENTLY ASKED QUESTIONS

### What are the critical dates?

- 8 Apr 2018: Application deadline
- 16 Apr 2018: Successful applicants informed via email
- 22 Apr 2018: Applicants must confirm their acceptance of the offer or they will be dropped
- 22 Jul 2018: Field School begins in Indonesia
- 7 Aug 2018: Participants and instructors depart from Indonesia to Singapore
- 11 Aug 2018: Field School ends in Singapore

### *Field School Application*

#### What is the application process?

Applicants should submit the completed application form together with supporting documents to Nalanda-Sriwijaya Centre (NSC), ISEAS – Yusof Ishak Institute (ISEAS) by 8 Apr 2018. Successful applicants will be informed via email by 16 Apr 2018. Applicants must accept offer by 22 Apr 2018.

Please make sure you receive our email acknowledgement of both your application submission and your acceptance of the offer (if applicable).

#### Who Can Apply?

The NSC Field School only accepts students who are citizens of East Asia Summit member countries. The 18 East Asian Summit member countries are Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Vietnam, Australia, China, India, Japan, New Zealand, the Republic of Korea, the United States of America, and Russia.

Areas of primary study should be archaeology, art history, anthropology, history or related fields. As the Field School focuses on archaeology and art history, preference will be given to candidates in these two principal disciplines. The programme is structured for full-time second or third year undergraduate students. MA or PhD students with little to no experience in excavations may also be considered.

#### Will my application be considered if I do not study archaeology, art history, history and anthropology?

We prefer applicants from these disciplines as the Field School is meant for those who anticipate pursuing careers in them. However, we welcome your application if you can provide strong evidence of interest and previous involvement with these disciplines.

**I am no longer a student, can I apply?**

No.

**I have a lot of files to submit, can I just send them all as attachments?**

In order to process your applications in a timely manner, we would appreciate if you could combine and submit them as a single PDF file.

**Important:** Label all files with:

SURNAME\_first/given name\_2018NSCFieldSchoolApplication\_Date Of Submission.file

**Example:** HAMILTON\_John\_2018NSCFieldSchoolApplication\_26Mar2018.pdf

**Can I just type my name as a signature?**

We will require your actual signature. A digital copy is acceptable (scanned or digital image, emailed).

### ***Travel Arrangement***

**Which airport do I book a ticket to?**

Please book your ticket from your port of embarkation to Juanda International Airport (SUB) to arrive in Surabaya, Indonesia on/before 22 Jul 2018.

Please book your ticket from Changi Airport (SIN) to your destination country after Field School.

More details will be provided in the offer letter.

**Do I need a visa to enter Indonesia or Singapore?**

Participants will need to apply for visa(s). More details to be provided in the offer letter.

**Do I need to have my own travel insurance?**

As a requirement for participating in the Field School, you **MUST** purchase a travel insurance. ISEAS or the Field School will not be responsible for medical emergencies and expenses.

Check various government reports and credible sources for any specific travel advisories issued (general travel advisories as well as travel advisories specific to your country of origin).

**Where would students stay in Indonesia and Singapore?**

Hotel and accommodation information will be provided closer to the date of the Field School. Accommodations will be moderate but secure.

**What type of room will I be housed in?**

You will be housed on a twin-sharing basis. You will have one room-mate of the same gender.

### **What if I have a special diet or food restrictions?**

Let us know in advance. We understand and respect different diets, food restrictions, eating habits, allergies, medical conditions, etc. We will accommodate as much as possible, but be prepared to pay extra pending the nature of restrictions and needs.

### **What if I choose to arrive early or stay after the Field School?**

You may choose to arrive in Indonesia before 22 Jul 2018. However, ISEAS will not pay for expenses or provide lodging nor food until 22 Jul 2018.

ISEAS will not pay expenses beyond the morning of 11 Aug 2018 (checkout), should you choose to remain in Singapore, return to Indonesia, or travel elsewhere.

### **Can I check-in early / check-out late from the hotel?**

Please check directly with the hotel for availability. Late check-out often requires additional expenses. Please be aware that if there are additional surcharges, you will need to pay them yourself.

## **Finance**

### **How much will the Field School cost me?**

The NSC Field School will fully subsidise basic room and group meals in Indonesia as well as basic room and some stated meals in Singapore (to be outlined in the booklet). Upgrades or alternate arrangements will not be covered by ISEAS.

The Field School travel grant will cover 70% - 100% of your travel expenses (airfare, travel insurance and visa). Participants must book the cheapest economy class return tickets to be eligible for travel grants.

You will be expected to book and pay in advance for your flights into Indonesia and out of Singapore. Should you arrive at earlier dates or depart at later dates, you will need to cover additional expenses. Your plane ticket to Singapore from Surabaya on 7 Aug 2018 will be provided by ISEAS (i.e., you do not need to pay).

For participants who are living in Surabaya and Singapore, ISEAS may handle the air ticket booking for you (you would only be eligible to claim for travel insurance and any needed visas).

**What kind of documents do we need to prepare in order for us to get our travel grants?**

Please prepare a copy of your passport and all original documents (including bookings / receipts / boarding passes etc.). Please submit all documents to the NSC staff on your first day of Field School.

We will reimburse you upon your arrival in Surabaya up to the stipulated travel grant limit indicated in the offer letter. You will need to complete the travel grant form which will be attached to the offer letter.

**How much money should I bring?**

The Field School will pay for most group meals and group transportation (to be outlined in the forthcoming schedule). You will need to pay for: specialty foods, snacks, and individual meals should you not eat the scheduled group meals provided.

Should you take trips or excursions outside of the normal itinerary, you will be responsible for any costs of transportation, food, lodging, etc.

You will need to bring enough money to cover personal expenses in Singapore and Indonesia. An approximate amount of **USD20-40/day** in Singapore; and **USD10-15/day** in Indonesia is recommended. These estimates do not include additional expenditures such as purchases of medicine, toiletries, souvenirs, shopping, laundry, telephone calls, etc.

**Is financial aid available?**

No. Only travel grant, meals and lodging as stated above will be provided.

**Others**

**Do I need to bring my laptop?**

If you have a laptop, we suggest bringing it for readings, project work, notes, communication, entertainment, communication with family/friends, and work on your presentations. ISEAS will not be responsible for any damages. It is recommended you have a suitable case and a means to keep it dry (e.g., waterproof bag; robust ziplock bags).

**Do I need to bring my cellular/mobile/hand phones?**

We strongly recommend bringing a mobile phone. SIM cards and data plans for tourists can be purchased upon arrival at the airports in Indonesia and Singapore. It increases your security and is an extremely useful emergency tool. However, ISEAS will not be responsible for damage, theft, loss, etc.

**Is there free Wi-Fi available?**

Accommodation Wi-Fi is generally adequate, although sometimes intermittent. Do not expect Wi-Fi or good coverage at the field site or on site visits.

**Does the Field School award transferable credits?**

No, it does not. However, participants will receive a certificate upon completion of the Field School.

**Can I get the reading list for the Field School early?**

We will circulate the reading list when it has been finalised through email. We do not expect you to read everything. However, familiarise yourself with the basics of archaeology, art history, and culture in Indonesia and Singapore. There are also many good online resources and documentaries available on the internet.

**Is there a student feedback exercise where I can give suggestions?**

There will be a feedback form at the end of the Field School for participants to fill.

**Further questions?**

If your question was not answered in this FAQ, please direct it to [nscafs@iseas.edu.sg](mailto:nscafs@iseas.edu.sg).